

**MINUTES**  
**BOROUGH COUNCIL WORKSHOP MEETING**  
**DECEMBER 3, 2009**

Media Borough Council met in the large conference room on the above date at 7:35 p.m. with the following officials present: Mayor McMahon, President Daly, Vice-President Hall, Councilwoman Simpson, Councilmen Cunningham, Williamson, Derrickson and Alyanakian. Also present were Borough Manager Smith, Solicitor Scott and Engineer Walton. Treasurer Deitch was absent from the meeting.

**Borough Manager's Report**

Borough Manager Smith highlighted the information in the Workshop meeting folder for this evening.

**Engineer's Report**

Engineer Walton will work with Public Works Director, Ralph DeRosa, on the centerline painting along Third Street between Olive and Orange Streets.

Engineer Walton will meet with Councilman Derrickson and others regarding the crosswalk along State Street.

**Solicitor's Report**

Solicitor Scott will research a request for 1 W. State Street to come off the tax rolls and will follow-up with Borough Council on this matter.

**Mayor's Report** – Mayor McMahon

Mayor McMahon highlighted the police report for November 2009.

Mayor McMahon suggested that the Council meetings in 2010 begin at 7:30 p.m. and the Workshop meetings begin at 7:00 p.m. Mayor McMahon will talk to Council-members elect in order to gain consensus.

**Council Committee Reports**

**Shade Tree Commission, Historic Preservation, Fire & Lighting** – Mr. Cunningham

Solicitor Scott mentioned that he worked with Councilman Cunningham to develop a Borough ethics policy statement, which will be tweaked. It is anticipated that this will be a matter for discussion during the January 2010 Workshop meeting.

With regard to the proposal for sidewalk repairs at 216 N. Edgmont Street, Borough Manager Smith mentioned that Don Jackson, Tree Warden, recommends that the tree in question remain and that homeowner consider contouring the concrete around the tree.

Councilman Cunningham mentioned that he will make a recommendation on an appointment to the Historical Architectural Review Board.

Councilman Cunningham mentioned that Jane Valdes-Dapena will be honored at the December Council meeting for her dedicated service to the Shade Tree Commission.

**Media Business Authority, Technology & Fair Trade Committee** – Mrs. Simpson

Councilwoman Simpson highlighted a Mass Gathering Permit Application for the Fair Trade Live 2010 Concert and Fair to be held on Sunday, October 24, 2010. This application has been referred to the Public Safety Committee.

**Code Enforcement Health, Environmental Advisory Council, Media Arts Council, Streetscape & Litter Task Force** – Mr. Hall

Vice-President Hall mentioned a request from 319 S. Olive Street to replace the existing brick sidewalk with concrete. Vice-President Hall indicated that he will make a recommendation to deny this request during the regular meeting of Council.

Vice-President Hall mentioned that Jim Jeffery and Bill Taylor will meet with restaurant owners concerning the cleanliness surrounding dumpster areas and cigarette litter.

Vice-President Hall summarized the Environmental Advisory Council's recommendation to move forward with a sustainability proposal as submitted by Justin Wright, Yale University student, to measure the ecological footprint of Media.

**Properties, Personnel, Finance & Insurance** – Mr. Daly

President Daly highlighted the Finance Committee meetings concerning the budget. It is the recommendation of the Finance Committee to keep the millage rate at 3.0 mills in 2010.

President Daly mentioned the Finance Committee recommendation of an increase in commercial trash fees from \$200 to \$250 annually.

President Daly mentioned that Borough Council may want to consider adopting a resolution setting the police lock-up fees at \$30 per hour, which is currently \$15 per hour.

President Daly mentioned additional revisions were made to the proposed, final 2010 General Fund, Capital Fund, Liquid Fuels Fund budgets. The final 2010 budget should be in balance for Council's consideration/adoption on December 17, 2009.

President Daly mentioned that proposals for workers compensation are due on December 15, 2009. The Finance & Insurance Committee will make a recommendation to Council on December 17, 2009.

President Daly mentioned that the Borough received proposals from Broadview (current provider) and Verizon for telephone services. It should be noted that Verizon holds the state contract for phone services and Council may consider moving forward with Verizon instead of conducting an RFP.

President Daly mentioned a resolution rescinding the 1985 resolution pertaining to mercantile taxes and the Media Business Authority.

President Daly mentioned a resolution awarding the 1995 Chevrolet Caprice to Police Car Store, LLC, which won the bid in the amount of \$1,010.

President Daly mentioned that the Reorganization meeting will be held on Monday, January 4, 2010 at 7:00 p.m. in Council Chambers. The December 17, 2009 Council meeting will be recessed in lieu of adjournment.

#### **Community Development** – Mr. Williamson

Councilman Williamson mentioned that the Zoning Ordinance amendment allowing for the enlargement for non-conforming uses by special exception will not be ready for adoption during the December 17, 2009 Council meeting. This ordinance will be revised and will be a topic of the January Workshop meeting.

Councilman Williamson mentioned amendments to the Noise Ordinance, which will not be ready for adoption during the December 17, 2009 Council meeting. This ordinance will be revised and will be a topic of the January Workshop meeting.

Councilman Williamson mentioned a Right-of-Way agreement for 111 W. State Street. It was determined that two (2) parking spaces will be lost, but the Borough may pick up two (2) parking spaces at Veterans Square and Jasper Street via a bulb out, which the Engineer will sketch out and discuss with Council.

#### **Public Safety, Highway & Emergency Management** – Mr. Derrickson

Councilman Derrickson mentioned that Council may want to consider various parking/traffic ordinance amendments during the December 17, 2009 Council meeting.

Councilman Derrickson mentioned Solid Waste Ordinance amendments, which will be drafted by Solicitor Scott for the January Workshop meeting.

With regard to the Community Development Block Grant (CDBG) applications, Councilman Derrickson highlighted various projects that Council may want to consider for submission. Councilman Derrickson will make a recommendation to Council.

Councilman Derrickson and Councilwoman Simpson will meet with SEPTA officials concerning their proposal for the Route 101 shuttle bus operations.

Councilman Derrickson mentioned that Solicitor Scott will consider revising the SPCA stray boarding agreement for Council's consideration.

Councilman Derrickson and Solicitor Scott will look at the ordinance pertaining to commercial vehicles, trailers, etc. and determine if the language is appropriate.

**Recreation, Parking, Library & Homeowners Association (HOA)** – Mr. Alyanakian

In reference to miscellaneous parking requests, Councilman Alyanakian mentioned that the Parking Committee is not in favor of Campbell A.M.E. Church's request for pastor parking only. Solicitor Scott is not aware of any precedent, but will take a look and report back.

**Adjournment**

Councilman Alyanakian made a motion to adjourn the Workshop meeting at 9:57 p.m. Councilman Williamson seconded the motion. The motion carried unanimously.

Respectfully submitted,

Jeffrey A. Smith  
Borough Manager/Secretary