

**Board of Health – Borough of Media**  
**Meeting Minutes: January 5, 2010; 7:00pm**  
**Location: Borough Hall meeting room 2**

**Present: Barbara Domingos, Joseph Ferrante, Dr. Jeanne Wordley, William Taylor (Health Officer),**

**Not present: Lawrence Bak, Thomas Carroll**

**Next Meeting: Tuesday, April 6, 2010 7:00 p.m.**

**Administrative:**

**Review of Master Agenda:** Review of agenda for meeting was presented to board. Review of master agenda was reviewed. BOH agreed to dates and times as scheduled.

Master Agenda for 2010 BOH meetings are as follows: January 5, 2010, April 6, 2010  
July 6, 2010, October 5, 2010.

Mr. Ferrante also requested that web site be updated to more reflect date of meetings along with Council liaison being changed to new council Liaison Jim Cunningham.

**Current issues discussed:**

- New Council Liaison Jim Cunningham has been appointed to represent the BOH.
- Review of the BOH appointments and renewal dates along with how long a chairperson may serve as chair.
- Discussion of BOH recommendation letter and addressing all issues the BOH has determined to be of benefit to the community. As example State Street festivals, facilities, Borough Code. Mr. Ferrante to prepare recommendation letter on behalf of the BOH and submit to council liaison.
- Discussion of temporary porta potty behind Jocyln's has been removed based on the facility having their internal facilities operational. Part of the BOH'S recommendation letter will be a full review of BOH code and specific attention to patrons of facility requirements along with requirements for time limits for porta potty. Review of other borough codes is recommended based on people, time etc.

**Health Officer Report:**

- Health Officer Report, Mr. Taylor presented the updated facility matrix. This matrix reports on the overall score and performance of each facility located within the borough. It is the expectation of the BOH that facilities will maintain a proper score per state department ratings and be monitored for compliance during the year.
- Mr. Taylor reviewed internal thermometers for all facilities. Discussed that facilities must have these located in refrigeration units. In addition all walk in units must have all

material off floor. There will be continued emphasis on facility upkeep and maintenance of environment to ensure continuance of scorings above state level requirements.

- Openings: Benjamin's Family Market, Lotus Tea & Salad Restaurant
- Pending opening: Pizza store (previously toy store)
- Continuance review of Jocyl'n's: Closed issue porta potty has been removed.
- Closing: Brodurers restaurant (no notice was provided to the borough). Facility is being maintained by the borough due to the borough owing the building. Facility was prepared properly prior to close, but it is recommended that the BOH add to the recommendation letter a closing fee/inspection requirement to be held in escrow to protect the community from potential health hazards associated with a facility not being closed properly.
- One residential incident was reported, however the BOH has no responsibility to the issue.
- Flu shot program discussion held regarding the county, Crozer, or Riddle providing Flu Shots for residents at elections time. Mr. Ferrante will continue review for potential of next election period. Staffing will be during peak periods of voting hours. Crozer had limited stock this year concept is good but operational may difficult do to timing of stock versus elections.
- Mr. Ferrante to prepare letter of recommendation for review at next BOH meeting that will then be submitted to council liaison for review, discussion and presentation to council after full agreement by the BOH.
- Being that there is no further business to discuss it was recommended by the Chair that the meeting be closed till April 6, 2010 7:00 p.m. All BOH members approved at 8:50 p.m.