

Board of Health – Borough of Media
Meeting Minutes: rescheduled Oct 13, 2009; 7:00pm
Location: Borough Hall meeting room 2

Present: Barbara Domingos, Joseph Ferrante, Dr. Jeanne Wordley William Taylor (Health Officer),

Not present Lawrence Bak, Thomas Carroll,

- **Next Meeting: Tuesday, 7:00 p.m.**

Administrative:

Review and approval of last quarter meeting notes July 7, 2009 were approved without any recommendations.

Review of Master Agenda: Review of agenda for tonight's meeting was presented to board.

Review of master agenda was reviewed BOH agreed to dates and times as scheduled.
Master Agenda for 2010 BOH meetings are as follows: January 5, 2010, April 6, 2010
July 6, 2010, October 5, 2010.

Current issues discussed:

- Agenda health matrix review :

Health Officer Report:

- Health Officer Report Mr Taylor presented the updated facility matrix. This matrix reports on the overall score and performance of each facility located within the borough. It is the expectation of the BOH that facilities will maintain a proper score per state department ratings and be monitored for compliance during the year.
- Restaurants inspections Close to 100% compliance
- Mr Taylor reported and recommended that the BOH recommend to council that all schools and churches that are serving food be required to have mandatory health inspections for daily (school lunches) and special events (church festivals, rotary etc) that may be held on the weekend. Mr. Ferrante will prepare a letter to the borough council to be drafted and sent to the council in the calendar year 2010 in addition to other BOH recommendations that have been discussed in past meetings.
- Church Facility Licenses: Due to the potential for churches within the borough to have dinners and special events that offer food it was discussed and agreed that the BOH recommend that if there is any food preparation being provided that it would be in the best interest of the borough to have proper license and staff safe certified. The BOH in agreement recommends that in the best interest of the general public that all facilities that are preparing food to the public regardless of their status be licensed. . Mr. Ferrante will prepare a letter to the borough council to be drafted and sent to the council in the calendar

year 2010 in addition to other BOH recommendations that have been discussed in past meetings.

- In addition all non food borough vendors at the state street festivals will be recommended to also have inspections and fees associated with review prior to opening. Proper portable fire extinguishers will also be at each booth that has any heat source i.e. gas propane, charcoal etc. Temporary Vendors: During special events (State Street festivals) all vendors prior to serving food will not be allowed to provide products or services unless approved by the Health Officer after review of tent or vending operations. Code officer will also be responsible for safety and preparation of sites to assure safety, fire, and public safety. . Mr. Ferrante will prepare a letter to the borough council to be drafted and sent to the council in the calendar year 2010 in addition to other BOH recommendations that have been discussed in past meetings.
- No closing of restaurants / New openings Lilly Orlando's
- Pending Openings: Benjamin's Family Market , Pizza restaurant, Salad restaurant
- Continuance review Jocyln's Stephens, and O'Malley's -Incident with Jocyln's restaurant which affected Stephens and O'Malley's. Under the BOH regulations recommendations were made to owners for proper compliance prior to reopening. Further review and code enforcement officer review was performed and Mr. Taylor has stated that the facilities are in compliance.
- Review of the porta potty temporary (restroom facilities) code was recommended it be reviewed for overall to be in compliance with standards. The code officer will be reviewing the present temporary facility located behind Jocyln's. It is recommended strongly by the BOH that the temporary facility be removed since their internal facilities are operational. THE BOH will also recommend review of code to determine minimal facility requirements to numbers of patrons.
- No residential incidents were reported.
- West Nile virus was discussed no human cases identified. Spraying has taken place in the county but prevalence is down due to the climate.
- H1 N1 discussed and reviewed along with supply. Normal flu shots supplies are down.
- General topics of health related to Borough and county coordination were discussed. Included in discussion was ceiling tiles, proper storage, environment, back doors, trash containers, proper grease storage, and cleaning. BOH and Health officer will be taking special attention outside of facilities sidewalks and containers.
- Flu shot program discussion held regarding the county, Crozer, or Riddle providing Flu Shots for residents at elections time. Mr. Ferrante will continue review for potential of next election period. Staffing will be during peak periods of voting hours.
- Being that there is no further business to discuss it was recommended by the Chair that the meeting be closed till Jan 6, 2010 7:00 p.m. All BOH approved at 8:45 p.m.